

## **MINUTES OF APRIL 12, 2021**

### **REGULAR MEETING**

A regular meeting of Council was held April 12, 2021 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco WebEx). All other members of Council and Clerk were present.

### **THE LORD'S PRAYER**

### **APPROVAL OF AGENDA**

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Agenda be approved.'* MOTION CARRIED

### **CONFLICT OF INTEREST DECLARATION**

No conflict declared.

### **APPROVAL OF PREVIOUS MINUTES**

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Minutes for the Council Meeting held on March 22<sup>nd</sup> be approved.'* MOTION CARRIED

### **PUBLIC HEARING – By-Law Amendment No. 51-2 - Zoning Map**

Lori Bickford, Planning Manager with Southeast Regional Service Commission, joined the meeting to lead the publicly advertised Public Hearing for By-Law Amendment No. 51-2/Zoning Map. It was explained that this amendment process is required to correct an error on the Village's new Zoning Map. There are two properties that are erroneously not zoned properly in that they have no zoning applied to them at all. Both properties are located in a Residential zone and were intended to be zoned as such, as is reflected in the Village of Salisbury Municipal Plan. One property is located at the corner of Delong Drive and Gordon Street, while the other is located on Dundee Drive. The error was detected shortly after final approval of the Village's new Municipal Plan and Zoning By-Law on January 21<sup>st</sup> as mapping was being updated online. The Southeast Planning Review and Adjustment Committee met in March and has forwarded to Council its recommendation that this amendment be adopted; that is, that the intended zoning be applied to these two properties. It was further noted by Lori Bickford that no written submissions were received in advance of this public hearing.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'Council give first reading of By-law No. 51-2, A By-Law to Amend By-Law No. 51 Village of Salisbury Zoning By-Law.'* On the question, it was clarified for Councillor Kitchen that one of the two lots in question is currently vacant. MOTION CARRIED Councillor Kitchen proceeded to read By-Law Amendment No. 51-2 – Zoning Map in its entirety.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'Council give second reading, by title, of By-law No. 51-2, A By-Law to Amend By-Law No. 51 Village of Salisbury Zoning By-Law.'* MOTION CARRIED Councillor Kitchen proceeded to read By-Law Amendment No. 51-2 – Zoning Map by title only.

### **DIRECTOR OF INFRASTRUCTURE AND PUBLIC WORKS REPORT**

No report this meeting.

**DIRECTOR OF RECREATION AND WELLNESS REPORT**

No report this meeting.

**NEW BUSINESS**

**Climate Change Adaptation Plan**

Laura Leger, Project Engineer with Crandall, A Division of Englobe Corp., joined the meeting to provide an overview of the Village of Salisbury Climate Change Adaptation Plan (CCAP). The goal of the CCAP is to provide a global understanding of climate change and provide the tools to address the potential risks – not a study of why climate change occurs, but instead how the Village of Salisbury can adapt to it. The plan explains how climate change has three main impacts on Salisbury:

- Change in temperature;
- Increase in precipitation intensity and extreme weather events; and
- Increased water levels in the Petitcodiac River.

A projected increase in average annual temperature by 7.1 degrees Celsius by 2080 will result in changes in biodiversity, including new species entering the region and bacterial growth such as algae; an increase in the number of large fires each year; an increase in heat-related illnesses; higher energy demand for air-conditioning; an increase in the number of freeze-thaw days in Winter, which will result in increased infrastructure maintenance costs, as well as a higher risk of ice storms and resulting power-loss; and a reduction in the annual number of snow days, which will in turn result in a reduction in Winter recreational activities, as well as on the snowmelt feeding of rivers and water sources, which could impact on the productivity of potable water wells.

An increase in precipitation intensity 100 years from now, when a 24-hour rainfall event is projected to produce double the current precipitation, as well as an increase in extreme weather events will result in localized flooding and potential damage to municipal infrastructure, which may cause culvert or road failure and the isolation of segments of the community. Extreme weather events may also include periods of drought and, in the opposite case, storm surges resulting in increased water-levels.

A projected increase in water levels in the Petitcodiac River and its tributaries carries the risk of erosion, as well as a potential impact on septic fields.

Beyond these impacts and the resulting vulnerability assessments, the CCAP also includes Recommended Adaptation Measures. These include updating the Village's Emergency Measures Plan; adjusting the municipal Zoning Map to reflect at-risk areas for flooding; monitoring all municipal infrastructure, as well as that maintained by the Province and CN, and instilling appropriate road construction standards; providing incentives for backflow preventers; and expanding public outreach with regards to safe use of generators, flood-prevention, well-contamination, and septic troubleshooting. The final recommendation is to appoint a committee to oversee the CCAP, of which one was appointed to help develop it. This committee could remain in place to help manage implementation of the plan and proceed with annual follow-ups to revisit priorities and continue with collaboration with stakeholders and outreach to residents.

Mayor Keating and Council thanked Laura Leger for her report.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury adopt the Village of Salisbury Climate Change Adaptation Plan as prepared by Crandall, A Division of Englobe Corp., dated March 31, 2021.'* MOTION CARRIED

**BUSINESS ARISING FROM MINUTES**

Erosion

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

Rezoning - 3132 Main St. (Community Use to Village Centre)

Rezoning of 3132 Main Street has been formally registered with the Government of New Brunswick. This item can now be removed from the agenda.

By-Law Amendment No. 51-2 – Zoning Map

First and Second Reading of By-Law Amendment No. 51-2/Zoning Map took place at this meeting following a public hearing. Third and Final Reading can take place at a future meeting of Council.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

Southeast Regional Service Commission – Development & Building Permits, Mar. 2021

Three building permits were issued in Salisbury in March by Southeast Regional Service Commission (SERSC).

NB Tourism, Heritage and Culture / Sport and Recreation Branch, Director Jennifer Bent Richard – Re: Active Communities Grant Program

The Village has received funding of \$4,500 through the New Brunswick Active Communities Grant Program to put toward snowshoes and a yoga program. Councillor Campbell noted the high demand this past Winter for snowshoes, in particular, small-sized snowshoes.

Southeast Regional Service Commission, Planning Manager/Planner Lori Bickford – Re: Southeast Planning Review and Adjustment Committee (SEPRAC) recommendation for Amending the Zoning Map to add zoning to PIDs 70263751 and 00819185

SEPRAC provided its recommendation regarding the Village's application to amend its Zoning Map, the aforementioned By-Law Amendment No. 51-2, for which a public hearing was held this same meeting.

NB Post-Secondary Education, Training and Labour – Approval for SEED funding

The Village of Salisbury received word from the New Brunswick Department of Post-Secondary Education, Training and Labour that it has been approved for two New Brunswick Student Employment Experience Development (SEED) positions in 2021 for a total of 35 weeks with 50 per cent of wages covered by the Province. This is fewer positions than the Village normally receives through the SEED program; however, the average weeks has increased.

Wendy Pickett – Fundraising for 2021 Grad Photo Project, JMA Armstrong High School

A letter received from Wendy Pickett details fundraising efforts for the 2021 JMA Armstrong High School grad-photo sign project, similar to what took place in 2020 when each

graduate had a grad sign attached to a utility pole in Salisbury. Council discussed how to support the Class of 2021, whether it be for a specific activity or through a general donation.

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Village of Salisbury contribute \$1,500.00 toward JMA Armstrong High School Class of 2021 graduation expenses.'* MOTION CARRIED

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Hold a five-minute recess.'* MOTION CARRIED

## **RECESS**

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Return to the regular meeting.'* MOTION CARRIED

## **FIRE DEPARTMENT REPORT**

No report this meeting.

## **RCMP REPORT**

No report this meeting.

## **MAYOR'S REPORT**

Southeast Regional Service Commission – On March 30<sup>th</sup>, attended SERSC Board of Directors meeting via Zoom video conferencing technology.

Staff Meeting – On April 6<sup>th</sup>, met with Village staff and welcomed new Director of Recreation and Wellness, Jarrett Crossman.

## **COUNCILLORS' REPORTS**

### **Councillor Campbell**

Rental Review Engagement – On March 26<sup>th</sup>, took part in an online Rental Review Engagement meeting with Government of New Brunswick, municipalities, and planners.

Flooding – On March 26<sup>th</sup>, thanked Department of Infrastructure and Public Works for their extra work in combating flooding during and following a heavy rainfall event that evening.

Department of Recreation and Wellness – On April 9<sup>th</sup>, met with new Director, Jarrett Crossman.  
Schools, Community-Use – Had discussions with the Principal of JMA Armstrong High School/Salisbury Middle School regarding community-use of school facilities. At the time, community-use was soon to be starting back up but has since been put on hold again due to the coronavirus pandemic.

### **Councillor Kitchen**

Department of Infrastructure and Public Works – Met with staff regarding departmental matters.

### **Councillor Bartlett**

Nothing to report at this time.

**CLERK'S REPORT**

Workplace Harassment Code of Conduct – An updated Village of Salisbury Code of Practice for Managing Workplace Harassment has been reviewed.

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Village of Salisbury adopt the updated Code of Practice for Managing Workplace Harassment, so dated April 12, 2021.'* MOTION CARRIED

Pedestrian Grade Crossing Improvements – The Village has been approved for funding under the Transport Canada Rail Safety Improvement Program.

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Village of Salisbury enter into an agreement with the Government of Canada to complete grade crossing improvements on Route 112-Fredericton Road (Mile 10.97 Sussex Subdivision) for a total estimated municipal contribution of \$46,079.35.'* MOTION CARRIED

Municipal Election, Potential Results Delay – Although election day remains May 10<sup>th</sup>, municipal election ballot-counting and results province-wide will not be announced until all regions have been permitted to cast ballots. Currently, there are portions of New Brunswick under pandemic recovery lockdown where voting is suspended until further notice.

It was moved by Councillor Bartlett and seconded by Councillor Campbell to *'Enter into a closed session for a land matter.'* Councillor Bartlett, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor Bartlett proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

**CLOSED MEETING – Land.**

It was moved by Councillor Campbell and seconded by Councillor Bartlett to *'Return to the regular meeting.'* MOTION CARRIED

**DATE OF NEXT MEETING – April 26, 2021**

**ADJOURN**

It was moved by Councillor Campbell and seconded by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED (9:00 PM)