

## MINUTES OF APRIL 26, 2021

### REGULAR MEETING

A regular meeting of Council was held April 26, 2021 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco WebEx). All other members of Council and Clerk were present.

### THE LORD'S PRAYER

### APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Agenda be approved.'* MOTION CARRIED

### CONFLICT OF INTEREST DECLARATION

No conflict declared.

### APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Campbell and seconded by Councillor Bartlett that *'The Minutes for the Council Meeting held on April 12<sup>th</sup> be approved.'* MOTION CARRIED

### BILLS FOR THE MONTH OF APRIL

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Pay the bills for the month of April.'* MOTION CARRIED

### DIRECTOR OF INFRASTRUCTURE AND PUBLIC WORKS REPORT

No report this meeting.

### DIRECTOR OF RECREATION AND WELLNESS REPORT

Councillor Campbell read report submitted by Director of Recreation and Wellness.

**Department Renewal** - At the three-week mark of his hiring, Jarrett Crossman thanked the Mayor, Council, and staff for their welcome and help. Old Parks & Leisure logo decals are in the process of being removed from the department vehicle and office. As well, Winter equipment has been placed in storage, with upcoming season gear brought from storage to the department garage.

#### **Sports, Activities -**

**Baseball** - Salisbury-Petitcodiac Minor Baseball Association has conducted a full equipment inventory. Field-use will tentatively begin following the long weekend in May. Department staff will be trained on ballfield maintenance.

**Pickleball** – Pickleball has resumed on the outdoor courts. Wind nets will be installed in the coming weeks.

**Soccer** - Summer soccer will take place in 2021. However, due to the field in Salisbury being seeded, the program will be run out of Petitcodiac until the local field can be used.

**Fitness** - Fitness classes have continued at Salisbury Baptist Church, and take place on Mondays, Wednesdays, and Fridays.

**Reciprocal Agreement** - Director met with the Principal of JMA Armstrong High School / Salisbury Middle School regarding the reciprocal agreement between the municipality and the

schools. Discussed were use of the soccer field, maintenance of the skateboard park, and mowing of school property.

**Summer Jobs** - Interviews for Summer staff, i.e., students, will take place in the coming weeks. The goal is to hire two by mid-May for baseball field preparations and mowing.

**Online Presence** - Some updates have been completed on the department's website.

**Grants** - Regarding grants, two grants have been received – one for \$1,000; the other, \$4,500. A CPRA Youth Employment Grant has also been applied for.

**Woodland Trail** - There has been a washout on a section of the new Woodland Trail, which was built by the Salisbury Beautification Committee in 2020 on school property south of the sports fields. The installation of a small culvert will prevent this from happening again in the future.

**Mowing Equipment** - The department's Kubota tractor is being fixed. The Director of Infrastructure and Public Works fixed the cracked deck of the department's Cub Cadet mower, but that mower still requires some further servicing.

## **BUSINESS ARISING FROM MINUTES**

### **Erosion**

An anticipated grant through the Province's Environmental Trust Fund did not come through. Director of Infrastructure and Public Works is inquiring as to why this funding was denied. The source of funding for the remainder of the project, with which Fort Folly Habitat Recovery is a partner, is in question now.

### **Railway Trestle (Bridge)**

There was discussion about the condition of the trestle surface decking where there was some damage. Councillor Campbell noted that much of the debris has been cleaned up.

There was also discussion regarding the posted speed limits on the trestle and trail. Councillor Bartlett continued to press for a village-wide lowering of the trail speed limit from the current 40 kilometres per hour, while Councillor Campbell stated such discussion needs to involve trail-user groups as well as take into consideration what other communities are doing in similar situations. It was noted that the approaches to the bridge now have posted speed limit signs of 15 km/h.

### **By-Law Amendment No. 51-2 – Zoning Map**

The Village was in the position this meeting to hold third and final reading of its By-Law Amendment No. 51-2 which would correct an error on the Village's new Zoning Map in that there were two properties that were erroneously not zoned correctly in that they had no zoning applied to them at all, rather than the intended Residential zoning designation.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury have third reading and enactment of By-law No. 51-2, A By-Law to Amend By-Law No. 51 Village of Salisbury Zoning By-Law.'* MOTION CARRIED Councillor Kitchen proceeded to read By-Law Amendment No. 51-2 – Zoning Map by title only.

### **Climate Change Adaptation Plan**

The Village's Climate Change Adaptation Plan was completed and submitted. The Village also submitted its claim and has received its funding. This item can be removed from the agenda.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

**Ross and Helen Bleakney – Thank You card, Seniors Gift Bag**

Helen and Ross Bleakney expressed their appreciation after receiving one of 200 gift bags, described as COVID-care packages, that were given out to seniors in Salisbury. This project was made possible through a grant.

**Southeast Regional Service Commission (SERSC) – Notice of Infraction at PID 00818278 – Use of shipping container as an accessory building**

Regarding the noted infraction at PID 00818278; that is, the use of a shipping container as an accessory building, the property owners have been notified by SERSC in writing that they have until May 14<sup>th</sup> to remove the container from the property.

**Southeast Regional Service Commission – Local Planning Revenues – Jan.-Mar., 2021**

The 2021 first quarter payment of Local Planning Revenues by SERSC to the Village of Salisbury totalled \$3,030.54.

**NB Transportation and Infrastructure – 2021 Maintenance Agreement**

The 2021 Maintenance Agreement between NBDTI and the Village has been forwarded to Director of Infrastructure and Public Works to confirm that it is the correct kilometrage before signing and submitting.

**Shelley Jones – Letter Re: Mar. 26th heavy rainfall event and resulting flooding/erosion**

Council was copied on a letter sent by a resident of Fredericton Road to the New Brunswick Department of Transportation and Infrastructure (NBDTI) regarding the impact that a heavy rainfall event had on that individual's property, causing flooding and erosion. There has been some follow-up discussion between NBDTI and the Director of Infrastructure and Public Works.

**Southeast District RCMP, Caledonia Region Detachment – A/Sgt Tamara Patterson – Letter Re: Community Priorities for 2021**

Southeast District RCMP Caledonia Region Detachment Acting Sergeant Tamara Patterson asked for Council's confirmation that its issues are the same for 2021. In the past, Council's main priorities for policing were drug enforcement, traffic enforcement, and property claims, e.g., mischief or theft. Council confirmed that its priorities for policing are unchanged, with the Mayor to sign and return the provided document to the RCMP.

Sgt. Patterson also requested a list of dates for upcoming Council meetings.

**NB Local Government and Local Governance Reform – Minister, Hon. Daniel Allain – Memo Re: Delay in municipal election results due to COVID-19 lockdown in Zone 4**

Letter from New Brunswick Local Government and Local Governance Reform Minister Daniel Allain explains that for the entire province the election results from the May 10<sup>th</sup> Municipal Elections will not be announced until all residents have had the opportunity to cast ballots. This is acknowledging that the voting day will likely be delayed in the area currently under coronavirus-lockdown, thus delaying the announcement of results for the entire province.

Canadian National – Senior System Manager Environmental Assessment Luanne Patterson – Letter Re: CN vegetation control plans for 2021

As it has for years, Council remains opposed to the practice of spraying by CN to control vegetation along the rail line. This is because residents of Salisbury rely on wells for water.

**FIRE DEPARTMENT REPORT**

No report this meeting.

**RCMP REPORT**

No report this meeting.

**MAYOR'S REPORT**

Hiring Committee, Administrative Assistant – On April 22<sup>nd</sup>, met at the Village Office to go over resumes for the position of Office Administrative Assistant.

Meeting with Department Directors – On April 23<sup>rd</sup>, met with Village department heads.

**COUNCILLORS' REPORTS**

**Councillor Kitchen**

Hiring Committee, Administrative Assistant – On April 22<sup>nd</sup>, met at the Village Office to go over resumes for the position of Office Administrative Assistant.

**Councillor Bartlett**

Nothing to report at this time.

**Councillor Campbell**

Local Governance Reform – Regarding for process for local governance reform, Councillor Campbell took offence to the existing timeline for municipal feedback, saying the inevitable delay in election results due to the impact of COVID-19, not to mention the municipal elections and the impact of departing councillors and new councillors, make the June deadline for input an unreasonable request by the Province. After much discussion, Council asked to reach out to other municipalities to inquire as to their approach with regards to this, ahead of possibly writing a letter to the Office of the Minister of Local Government and Local Governance Reform stating the Village of Salisbury's opposition to this rushed deadline for input on such an important issue. Council also agreed to Councillor Campbell's request that both outgoing members of Council and incoming candidates for Council sit down together to discuss local governance reform, its potential impact on Salisbury, and make recommendations to submit to the Province.

Mental Health Awareness – Through the Union of the Municipalities of New Brunswick, Council has been invited to proclaim the week of May 3-9, 2021 as Canadian Mental Health Association of New Brunswick Mental Health Week. It was noted that the municipality does not do proclamations, but it is a practice that can be changed in the future if Council wishes.

**CLERK'S REPORT**

Summer Jobs – The Village of Salisbury has been confirmed for two positions through the New Brunswick Student Employment Experience Development (NB SEED) program, as well as all of its requested positions through the Canada Summer Jobs federal program.

It was moved by Councillor Kitchen and seconded by Councillor Campbell to '*Hold a recess.*' MOTION CARRIED

**RECESS**

It was moved by Councillor Kitchen and seconded by Councillor Campbell to '*Return to the regular meeting.*' MOTION CARRIED

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to '*Enter into a closed session.*' Councillor Bartlett, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor Bartlett proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

**CLOSED MEETING – Land.**

It was moved by Councillor Campbell and seconded by Councillor Kitchen to '*Return to the regular meeting.*' MOTION CARRIED

**DATE OF NEXT MEETING – Thursday, May 6, 2021, 7:00 PM**

**ADJOURN**

It was moved by Councillor Kitchen and seconded by Councillor Campbell to '*Adjourn the meeting.*' MOTION CARRIED (8:15 PM)