

MINUTES OF FEBRUARY 8, 2021

REGULAR MEETING

A regular meeting of Council was held February 8, 2021 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco Webex). All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Agenda be approved with one addition for a land matter to be discussed in closed session.'*

MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Minutes for the Council Meeting held on January 25th be approved.'* MOTION CARRIED

MANAGER OF WORKS REPORT

No report from Manager of Works this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

Councillor Campbell provided a brief update from the department.

Salisbury Winterfest, slated to run during the entire month of February, is underway with activities posted on the department website. Councillor Campbell noted the hard work of the Assistant Director and volunteers in making this happen.

The February 8th announcement that New Brunswick is moving Zone 1, the Moncton region which includes Salisbury, into the slightly less-restrictive Orange phase of the Coronavirus recovery plan means some programs offered by the department can restart. This includes Pickleball and fitness programs, and daily use of the outdoor rink on Douglas Street.

BUSINESS ARISING FROM MINUTES

Erosion

Nothing new to report regarding riverbank erosion mitigation project.

Railway Trestle (Bridge)

Manager of Works continues with efforts to result in eventual bridge improvements.

Municipal Plan & Zoning By-Law Review

The Municipal Plan and Zoning By-Law have now been formally registered and have officially taken effect. This item can now be removed from the agenda.

Rezoning request - 3132 Main St. (Community Use to Village Centre)

Waiting for recommendation from the Southeast PRAC (Planning Review and Adjustment Committee), which meets later in the month.

FCM Asset Management Funding, Phase 2

See letter in Correspondence below.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

NB Environment & Climate Change, Hon. Gary Crossman – Thank you for support for Southeast Regional Service Commission priority items

Letter from Minister Crossman acknowledged receipt of letter from the Village of Salisbury. Said letter, signed by Mayor Keating, was in support of the position of Southeast Regional Service Commission (SERSC) and Eco360 with regards to the proposed Extended Producer Responsibility Program for Packing and Printed Paper (EPR-PPP) and other New Brunswick waste management issues, outlining priority actionable items. In his letter of reply, Minister Crossman stated the concerns of SERSC and Eco360 would be taken into consideration, adding his department will begin developing a framework for a provincial solid waste management strategy upon receiving feedback from the province's regional service commissions on a waste management study compiled by Dillon Consulting.

Southeast Regional Service Commission – Local Planning Revenues, Jan.-Dec. 2020

Local planning revenues for the Village of Salisbury for 2020 totalled \$7,033.91.

Elections New Brunswick – Kim Poffenroth, Municipal Electoral Officer of New Brunswick - Confirmation of general municipal elections on Monday, May 10, 2021

Letter from New Brunswick Municipal Electoral Officer Kim Poffenroth confirms that province-wide municipal elections will take place on Monday, May 10th. Schedule to follow.

Email (Shelby Mae) – Opposition to Village of Salisbury ban on Pit Bulls/Bull Terriers

Letter received from individual identifying herself only as Shelby Mae criticizes the municipality's ban on ownership of Pit Bulls and Bull Terriers. Councillor Kitchen received support from Council for his suggestion that a response be sent stating that the Village of Salisbury has no intention at this time to revisit its Animal Control By-Law, By-Law No. 41.

Federation of Canadian Municipalities, Municipal Asset Management Program – Acknowledgement of submission of application by Village of Salisbury

Letter received from Federation of Canadian Municipalities (FCM) acknowledges receipt of application from Village of Salisbury. Letter also indicates that the Salisbury submission is on

hold for the time being, to give preference to those municipalities that have not previously received funding through the FCM Municipal Asset Management Program, as Salisbury has. That said, it is noted that additional funding may become available.

Southeast Regional Service Commission – Resolution to appoint new building inspectors

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *‘WHEREAS Mélanie Chiasson and Josée Vautour have been accepted by the Southeast Regional Service Commission as Building Inspectors; BE IT RESOLVED that Council appoint Mélanie Chiasson and Josée Vautour as Building Inspectors for the Village of Salisbury; BE IT FURTHER RESOLVED that Council hereby gives authority to the Building Inspectors to issue orders and to lay information for offences under and pursuant to the provision of Section 134 of the Community Planning Act and the Regional Service Delivery Act.’* It was clarified for Councillor Bartlett that the motion allows for the two named building inspectors, already on staff at Southeast Regional Service Commission, to be added to the building inspectors who are permitted to work in the Village of Salisbury when called upon. MOTION CARRIED

FIRE DEPARTMENT REPORT

No report this meeting. Mayor Keating noted that with the announcement that New Brunswick is moving Zone 1 into the Orange phase of the Coronavirus recovery plan should allow for the opportunity to present some awards to members of Salisbury Fire Rescue.

RCMP REPORT

No report this meeting.

MAYOR’S REPORT

Meetings with Clerk – Has had a number of meetings at the Village Office with the Clerk.
Union of the Municipalities of New Brunswick – On February 6th, took part in a UMNb meeting using the Zoom video-conferencing software. The topic was municipal reform. With this process now underway, Mayor Keating encouraged Council to become involved in it in advance of a forthcoming green paper and white paper from the Province.

COUNCILLORS’ REPORTS

Councillor Bartlett

Nothing to report at this time.

Councillor Campbell

Climate Change Adaptation Plan – On February 4th, attended Climate Change Adaptation Plan online meeting led by Crandall Engineering, who has been contracted by the municipality to create a long-term approach to any potential impacts on the Village that could result from climate change.

Union of the Municipalities of New Brunswick – On February 6th, took part in a UMNb online meeting on the topic of municipal reform.

Councillor Kitchen

Nothing to report at this time.

CLERK'S REPORT

Facilities Master Plan – Received a proposal from EXP Architects concerning the development of a facilities master plan to address space needs for the Village of Salisbury. This assessment will cost \$29,800 plus tax.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'We ask EXP Architects Inc. to proceed with the Master Plan and Space Facility Needs Assessment of Municipal-Owned Buildings, as proposed, for an estimated total fee of \$29,800 + HST.'*

MOTION CARRIED

Director of Recreation and Wellness – Resumes for the new department head position have been received and require a follow-up meeting of the hiring committee.

Affordable Housing – Council believes an affordable housing development could benefit the community, but the notable obstacle is available land. Further needs analysis required.

New Brunswick Safe Restart – There is now a third phase of Safe Restart funding from the Province, for which Salisbury will receive a per capita portion minus what the Village was already approved for in phase two. Salisbury's share in this third phase, \$54.28 per capita, works out to \$123,989.11.

**** PLEASE SEE CORRECTION-MARCH 8, 2021 ****

It was moved by Councillor Campbell and seconded by Councillor Kitchen to *'Enter into a closed session.'* Councillor Bartlett, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor Bartlett proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

CLOSED MEETING – Land.

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to *'Return to the regular meeting.'* MOTION CARRIED

Land Acquisition

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury purchase the property located at 37 Kay Street, Salisbury, Westmorland County, New Brunswick, PID 00817056 for the sum of \$8,000 + HST, registration fees, and any required survey costs if necessary, "as is, where is".'* MOTION CARRIED

DATE OF NEXT MEETING – February 22, 2021

ADJOURN

It was moved by Councillor Campbell and seconded by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED (7:52 PM)