

MINUTES OF JANUARY 11, 2021

REGULAR MEETING

A regular meeting of Council was held January 11, 2021 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco Webex). All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Kitchen that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Campbell and seconded by Councillor Kitchen that '*The Minutes for the Council Meeting held on December 29th be approved.*' MOTION CARRIED

MANAGER OF WORKS REPORT

No report from Manager of Works this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

Councillor Campbell provided the following update from the Department of Parks & Leisure:

Action Committee – The volunteer Action Committee for the department met on the evening of January 4, 2021.

Recreation -

Outdoor Rink – Rink is up, but not yet ready for use due to unfavourable weather. Village is currently in the process of hiring a rink attendant/attendants.

Basketball/Pickleball/Fitness – Since September 2020, minor basketball, pickleball and fitness programs have been operating efficiently under COVID-19 operational plans, adhering to provincial conditions for continuation depending on the state of the coronavirus recovery plan; that is, Orange or Yellow status.

Minor Baseball – The Salisbury/Petitcodiac association postponed its annual general meeting, originally scheduled for January 14, 2021, due to the province being in Orange coronavirus recovery plan status.

Trails/Highland Park – Both Highland Park and the trails in the village have been seeing great use by the public, whether it be for walking, running, cross-country skiing or snowshoeing. The sliding hill at the park is also being used. Meantime, public reaction has been positive to the new parking arrangement south of MacDonald/Braemar for the Wetland Trail.

Helping Hands – The food bank has noted the continued heartfelt generosity of the community, notably for its annual Christmas pickup.

Wellness Expo – The 2021 event has been cancelled due to COVID-19, although some virtual sessions may be considered.

Winter Carnival – Due to the coronavirus pandemic, Action committee has decided to forego the usual Winter Carnival activities in favour of advertised virtual activities, while also encouraging outdoor family bubble activities. The decision was also made to spread the events over the entire month of February. It will be called Winterfest. Events up for consideration – all virtual – include craft nights, sled-making night, a naturalist session, business-versus-business Family Feud sessions, snowshoeing and cross-country skiing information sessions, as well as family bubble snowman/snow-sculpture contest and torchlit trail walk among other outdoor activities. Local sports, if happening, could also be streamed online.

BUSINESS ARISING FROM MINUTES

Erosion

Nothing new to report regarding riverbank erosion mitigation project.

HR Services

Clerk presented final draft of employee manual to councillors for their final review, also noting that the provided document had been grammatically edited since printing. Councillor Campbell made a few suggestions to add stronger protection for both the employer and employee. Councillor Kitchen suggested a follow-up session for further analysis.

Railway Trestle (Bridge)

Nothing new to report.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Friends of the Moncton Hospital Foundation Annual Campaign – Donation request

A funding request from the Friends of the Moncton Hospital Foundation was deferred pending a clearer understanding of the municipality's financial position.

Urban/Rural Rides – Thank You card for Village of Salisbury 2020 grant

Urban/Rural Rides Executive Manager Kelly Taylor sent a Thank You card in response to Council's Nov. 23rd decision to provide funding to the organization.

NB Regional Development Corporation – Cade Libby, President – Re: Integrated Bilateral Agreement (IBA) Call for Proposals

NB Regional Development Corporation – Cade Libby, President – Re: Acknowledgment of IBA financial assistance request for Salisbury Polishing Pond Berm Stabilization Project

NB Regional Development Corporation – Hon. Gary Crossman, Minister responsible – Re: Available financial assistance opportunities for Village of Salisbury under IBA

Announcement of new Integrated Bilateral Agreement (IBA) Call for Proposals was

received, as was a call and the enclosed written correspondence regarding the municipality's submissions for consideration under the IBA, which is a federal-provincial funding opportunity. It was noted that both prior and new submissions from the Village would be up for consideration in this new Call for Proposals. It was also suggested that the Village proceed with a formal submission for IBA funding for a Polishing Pond Berm Stabilization Project.

NB Environment & Local Government – Hon. Daniel Allain, Minister – Re: Safe Restart Agreement – Extension of deadline to submit 2020 claims to January 15, 2021

Clerk informed Council that the Village submission for Safe Restart support was approved by the Province, and reimbursement of \$25,296.76 will be issued within the coming two weeks. The funds will cover costs incurred by the municipality during the COVID-19 pandemic in building security upgrades and protective equipment and infrastructure.

Southeast Regional Service Commission - December Development & Building Permits

The lone building permit issued in December by Southeast Regional Service Commission (SERSC) was for a personal storage shed.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Staff Meeting – Had meeting with Clerk last week.

COUNCILLORS' REPORTS

Councillor Campbell

Parks & Leisure Action Committee – On January 4th, the Department of Parks & Leisure volunteer Action Committee met.

Union of the Municipalities of New Brunswick – On January 9th, took part in online UMNB meeting on inclusive community practices.

Local Business' New Location – Offered congratulations to Doug Northrup and associates for new Main Street business location for financial services.

Local Business' Success – Offered congratulations to Alex Coffin for early success of Alex & Lily's Shoe Shoppe, noting their plan to expand into Saint John is based, in part, on their experience in Salisbury.

Local Students' Athletic Achievements – Offered congratulations to JMA Armstrong High School student Grace Johnston who has qualified to compete in the world championships for barrel racing, and to JMA Armstrong High School student Preston Lounsbury who has been named as a player to watch for the upcoming Quebec Major Junior Hockey League Draft.

Libraries Offering Snowshoes – Mentioned to Councillor Bartlett how in some communities in New Brunswick, including Petitcodiac, there is a program where citizens can sign out snowshoes through the local library using their library cards. Wondering if this is possible here, asking that it be brought up to the library board.

Councillor Kitchen

Nothing to report at this time.

Councillor Bartlett

Nothing to report at this time.

CLERK'S REPORT

Municipal Plan – Village of Salisbury Municipal Plan and Zoning By-Law have been received and approved by the Minister and are now in the process of being returned to the Village for forwarding for official registration with the Province.

Sewer Bills – Office is in the process of preparing and distributing the 2021 Sewer Bills for residents of Salisbury. The goal is to have them in the mail by week's end.

Animal Control – Salisbury Animal Control duties are now being handled by New Brunswick SPCA. Dog Tag sales will continue to be offered at the Village Office and at Silver Fox Veterinary Medical Centre.

Asset Management – Federation of Canadian Municipalities (FCM) will be offering a new grant for Phase Two of Asset Management requirements for municipalities, to be formally announced on January 19, 2021. Crandall Engineering led Salisbury through the first phase and has reached out with an offer to complete this second phase as well.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury retain the services of Crandall Engineering to submit an application for Phase 2 of FCM Asset Management funding.'* MOTION CARRIED

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to *'Enter into a closed session.'* Councillor Bartlett, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor Bartlett proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

CLOSED MEETING – Personnel, land.

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Return to the regular meeting.'* MOTION CARRIED

DATE OF NEXT MEETING – January 25, 2021

ADJOURN

It was moved by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED (9:55 PM)