

MINUTES OF SEPTEMBER 27, 2021

REGULAR MEETING

A regular meeting of Council was held September 27, 2021 at 7:00 PM with Mayor Campbell presiding. Councillor Hamer and Clerk were absent. All other members of Council and Assistant Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor O'Blenis and seconded by Councillor Colwell that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared at this time.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Gallant and seconded by Councillor Thorne that *'The Minutes for the Council Meeting held on September 13th be approved.'* MOTION CARRIED

DIRECTOR OF INFRASTRUCTURE AND PUBLIC WORKS REPORT

On behalf of the Village's Manager of Works, Assistant Clerk had one update: Fredericton Road Pedestrian Rail Crossing – CN and its contractor and the municipality's contractor Phillips Brothers all began work at the location on schedule. Work also included replacement of the culvert under the tracks. Through-traffic was detoured on September 27th and 28th with local access permitted. The public was well-informed in advance through the required radio advertising and social media. Press releases were also issued to broadcast and print media.

DIRECTOR OF RECREATION AND WELLNESS REPORT

No report from Director of Recreation and Wellness this meeting.

NEW BUSINESS

All-Terrain Vehicles

Interest has been expressed in having the head of one of the local all-terrain vehicle groups, who is also a director at Quad NB, invited to a Council meeting to discuss, among other things, road access for ATVs. An invite has been extended to this individual. The plan is for him to attend the meeting scheduled for the evening of Tuesday, October 12th.

BUSINESS ARISING FROM MINUTES

Erosion

The riverbank erosion mitigation project being led by Fort Folly Habitat Recovery began on Tuesday, September 21st. It is not finished. The goal was to have Phase 2 of the erosion project concluded by October 1st.

Railway Trestle (Bridge)

Regarding proposed pedestrian and lookout improvements to the Village's Petitcodiac

River Train Bridge, an application was made by the Village for a grant opportunity through the Community Foundations of Canada's Healthy Communities Initiative. Unfortunately, the Clerk's Office received word on the morning of September 27th that the application by the Village was denied. It was noted that this grant opportunity was very competitive with over 600-million dollars worth of funding requests from all across Canada. The Village shall continue to seek out funding opportunities with regards to the rail trestle.

By-Law Review

Clerk had asked for Council's thoughts on which Village by-laws it wishes to review and possibly update soon. The consensus was to begin with the Procedure By-Law, By-Law No. 38.

Tenders

With contracts expiring at the end of 2021, Clerk is proceeding to tender for **Janitorial Services** for the municipality's facilities, as well as for **Solid Waste Collection**; that is, garbage. The latter needs to go out in the next week or so.

With regards to **Animal Control**, the option exists to extend the current agreement with NB SPCA by one year. The reason the municipality opted to go with NB SPCA for this role in 2021 is that there was a lack of interest locally in the position the previous year. Despite being based in Moncton, NB SPCA has proven to be effective in responding to complaints and incidents, and has patrolled the Wetland Trail regularly since complaints in the Spring of dogs being off-leash there. Unlike previous Animal Control providers, NB SPCA does not sell dog tags for the Village, with tags only available through the Village Office and Silver Fox Veterinary Medical Centre.

Council to defer to Councillor Hamer, who is the Councillor responsible for Protective Services, for a recommendation with regards to Animal Control.

Hopper Avenue

This is regarding a request to bring Hopper Avenue up to a more acceptable condition. This followed a decision by Anglophone East School District/Transportation to no longer send its special needs bus on the road due to heavy rutting in Springtime conditions. The former Director of Infrastructure and Public Works recommended a solution that would allow for reliable passage in which the top layer of insufficient material on the road would be stripped off and replaced with more a suitable compacted aggregate; that is, crushed stone. The latest cost projection for supply, delivery and placement was around \$20,000.

It was moved by Councillor Gallant and seconded by Councillor Thorne that *'The Village of Salisbury authorize staff to proceed with work on Hopper Avenue for an estimated cost of \$20,000.'* MOTION CARRIED

MacDonald Road Property

This item has been deferred at this time.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Urban/Rural Rides, Executive Manager Kelly Taylor – Launch event postponed

An email was received from Urban/Rural Rides Executive Manager Kelly Taylor saying

their planned official launch on Tuesday, September 28th in Riverview is postponed due to the rising number of cases of COVID-19. The launch will now be held sometime in early December.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Tree Dedication – On September 26th, despite heavy rain, brought greetings from the Village to the Salisbury Beautification Committee's annual Tree Dedication Ceremony, also thanking the committee for its wonderful work. Councillors Colwell, Hamer, and Thorne were also at this touching dedication ceremony. Approximately 40 trees have been planted by the committee over the years in dedication to individuals, and upwards of 100 trees overall.

Terry Fox Run – The Terry Fox Run held Sunday, September 19th at the Wetland Trail raised over \$1000 locally. Thanks to the Department of Recreation and Wellness for organizing this event, which received positive comments for its nice touches that helped tell Terry Fox's story.

International Students – Was able to meet the international students attending JMA Armstrong High School this year, brought to the Village Office by Malcolm Stewart to visit the Mayor. Should pandemic restrictions lessen, the hope is for Village Council and staff to hold a culinary event with the students, who are from South Korea, Japan, Germany, and France. The student exchange program is valuable in that youth from around the world get to experience life here, while Salisbury becomes more inclusive and diverse by hosting these students.

Union of the Municipalities of New Brunswick Training – Attended informative virtual sessions hosted by UMNb – one focusing on Diversity and Inclusion; the other, on Cyber Security.

COUNCILLORS' REPORTS

Councillor Thorne

Reciprocal Agreements – Has been working with Department of Recreation and Wellness staff on reciprocal agreements since the wrap-up of Summer activities.

Library – Councillor Thorne to attend meeting of Library Board on Thursday, September 30th.

Councillor Colwell

Beautification Committee – Met with Salisbury Beautification Committee co-chairs, noting the passion they have for their projects, inviting them to come to a future Council meeting to offer their thoughts on the sustainability of the committee. Also attended the tree dedication event.

Councillor Gallant

Fredericton Road Pedestrian Rail Crossing – Very pleased to see work coming together on the rail crossing project, noting the great deal of effort spent to coordinate this between CN, the New Brunswick Department of Transportation and Infrastructure and the municipality.

Transportation Services – Met with Councillor Saunders of Petitcodiac last week to see how Petitcodiac's transportation-related services are run. Great conversation.

Overdue Sewer Accounts – With time running out this year, the goal is to put forth an aggressive collections program in the Spring of 2022 following the next round of billing.

Councillor Hamer

Absent.

Councillor O’Blenis

Playground Complaint – Received a complaint about the condition of the playground on Shanea Street, confirmed upon site-visit. A similar situation exists at the playground on Sunrise Avenue, where some vandalism was noted. Mayor pointed out that further clarity on the condition of playgrounds throughout the village will arrive in a Municipal-Wide Park Facilities and Revitalization Plan that is being produced by consultants at Viridis Design Studio.

Councillor Thorne declared a conflict of interest and left Council Chambers at this point.

Southeast Regional Service Commission 2022 Budget – Village has received the 2022 SERSC Budget and must confirm its commitment. Mayor Campbell recommended Council accept the budget as provided.

It was moved by Councillor O’Blenis and seconded by Councillor Gallant that *‘The Village of Salisbury accepts the proposed budget for the Southeast Regional Service Commission for 2022 as presented at \$116,856, which represents a 2.93 per cent increase over 2021.’*

MOTION CARRIED

Councillor Thorne returned to the meeting.

CLERK’S REPORT

COVID-19 Operation Plan – The COVID-19 Operational Plan for Salisbury’s municipal buildings has been updated twice in the previous week to reflect the latest directives from New Brunswick Public Health. The Village Office received clarification on public meetings held by the municipality and the rules for attendance, that is, proof of vaccination. It was noted that in these situations where proof is required, records are not kept.

Meetings required – Several meetings are required this Fall. One is regarding the job vacancy in the Department of Infrastructure and Public Works. The others are for the 2022 budget. While the budget forms have been received, the Clerk’s office is still waiting to receive numbers from the Provincial Government. The anticipation is that budget deliberations will begin mid-October.

Dog Bite - In their role as Village of Salisbury Animal Control, the SPCA was in Salisbury on Friday, September 24th to investigate a dog bite. After consulting with both the dog's owner and the neighbour who was bitten, the SPCA officer ordered that the dog be placed in quarantine for 10 days. If the SPCA should learn that the dog is not in quarantine for the ordered 10-day period, they will come and seize him. Also, the dog’s owners must come to the Village Office and purchase dog tags for all three of their three unlicensed dogs. Total costs would range from \$75 to \$135 depending on whether the dogs are spayed/neutered or not.

It was moved by Councillor Gallant and seconded by Councillor Thorne to *‘Have a short recess.’* MOTION CARRIED

RECESS

It was moved by Councillor Colwell and seconded by Councillor O’Blenis to ‘Return to the regular meeting.’ MOTION CARRIED

It was moved by Councillor Colwell and seconded by Councillor Gallant to ‘Enter into a closed session.’ MOTION CARRIED

CLOSED MEETING – Land, Financial, Personnel.

It was moved by Councillor Colwell and seconded by Councillor Gallant to ‘Return to the regular meeting.’ MOTION CARRIED

Recreation Agreement - Petitcodiac -

It was moved by Councillor Thorne and seconded by Councillor O’Blenis that ‘The Village of Salisbury enter into a memorandum of understanding with the Village of Petitcodiac to have the Director of Recreation and Wellness perform recreation duties for the Village of Petitcodiac on a “time and materials” basis while a formal agreement is being put together and reviewed by external consultants.’ MOTION CARRIED

DATE OF NEXT MEETING – Tuesday, October 12, 2021

Animal Control tender – With Councillor Hamer’s arrival at this point in the meeting, returning from a fire call, his recommendation to Council was that Village staff begin negotiations with NB SPCA on a one-year extension of the current Animal Control agreement.

ADJOURN

It was moved by Councillor Hamer and seconded by Councillor O’Blenis to ‘Adjourn the meeting.’ MOTION CARRIED (8:33 PM)