

MINUTES OF JUNE 13, 2022

REGULAR MEETING

A regular meeting of Council was held June 13, 2022, at 7:00 PM with Mayor Campbell presiding. Councillor Hamer was absent. Councillor O'Blenis joined the meeting via video conferencing technology (Webex). All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Gallant and seconded by Councillor Thorne that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared at this time.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Thorne and seconded by Councillor Colwell that *'The Minutes for the Council Meeting held on May 24 be approved.'* MOTION CARRIED

MANAGER OF INFRASTRUCTURE AND PUBLIC WORKS REPORT

No report this meeting.

DIRECTOR OF REGIONAL RECREATION AND WELLNESS REPORT

Councillor Thorne read a provided report from the Director of Recreation and Wellness, who was not in attendance.

Soccer – Soccer registration totalled 122. Uniforms are ordered. The Petitcodiac soccer field will be used exclusively again this year due to Salisbury's field still not being operational.

Baseball – Baseball has begun with both Salisbury fields now ready. The Petitcodiac field will be focused on in the week to follow.

ParticipACTION – Salisbury is off to a strong start in the annual ParticipACTION Community Better Challenge, thanks in large part to the hard work of the Assistant Director of Recreation and Wellness, who leads this effort. The June 4 kickoff event at the Wetland Trail was a success.

Summer Staff – The full compliment of Summer staff will be on the job as of June 27. The first hire has been there since the beginning of May helping with Summer camp preparations, baseball field preparation, the ParticipACTION Community Better Challenge, and assisting the Department of Infrastructure and Public Works Summer staff as needed.

Summer Camps – In only two hours, all eight weeks of Summer camps were fully registered. The registration maximum is higher for some weeks than others depending on the type of activity. Interest has already been expressed for 2023.

Salisbury Lions Pool – Five lifeguards have been hired, with plans to hire another two pool employees. Interviews are scheduled for the coming week.

Fitness – All fitness classes will be finished at the end of June for a Summer break.

Pickleball – Pickleball will continue all Summer at Salisbury Baptist Church and on the outdoor courts on Douglas Street.

BUSINESS ARISING FROM MINUTES

Railway Trestle (Bridge)

Clerk had nothing to report. Mayor Campbell raised the point that at some point there will need to be a meeting between the Council and the off-road user groups, also including the MLA, to clarify that the municipality is, in fact, the owner of the railway trestle and all maintenance of the structure is a municipal responsibility. He referred to past unsanctioned work performed on the bridge by user groups. Mayor Campbell also noted that there are outstanding initiatives with regards to the bridge that, if not eventually addressed, could lead to its closure.

MacDonald Road Property

The 33 MacDonald Road file will be passed on to Village administration with an eventual recommendation for the property to be brought to Council.

All-Terrain Vehicles

It was moved by Councillor Colwell and seconded by Councillor Gallant that *'The Village of Salisbury engage with Quad NB to assist in developing an ATV Road Access by-law and pursue highway-use permits for the inclusion of provincial-owned roads.'* Upon questioning by Councillor Thorne, it was clarified by Councillor Colwell that it will be the municipality writing the by-law in consultation with Quad NB. The Village's legal counsel and insurance provider will also advise. Public consultation will also be held. Councillor Colwell explained that the point of this motion was to determine Council's intentions to proceed with this before Quad NB invests the time in helping the municipality pursue road access permits from the New Brunswick government. MOTION CARRIED

Ballfield Electrical Shed

Councillor Thorne reported that the concrete pad has been poured in advance of the delivery of the new Ballfield electrical shed, which will replace the structure that was vandalized during an equipment theft discovered on March 30.

CORRESPONDENCE

The following items were discussed by Council with remaining correspondence placed on file:

Pine Hill Cemetery Ltd., Treasurer Carol Wortman – Request for annual grant

Clerk explained that the municipality has, for several years, honoured an annual grant request from Pine Hill Cemetery Ltd. The funding generally helps with beautification and maintenance needs at the cemetery. It was moved by Councillor Thorne and seconded by Councillor O'Blenis that *'The Village of Salisbury provide a donation/grant of \$500 to Pine Hill Cemetery Ltd.'* MOTION CARRIED

NB Environment & Local Government – Ministerial Approval for Fire Truck Funding

Salisbury received the official approval from the New Brunswick Minister of Local Government and Local Governance Reform confirming the April 11 decision of the Municipal Capital Borrowing Board. This is regarding the purchase of a new fire truck.

Southeast Regional Service Commission/Plan 360 – Building Permit Report, May 2022

The May building permit report submitted by Plan 360 contains 11 items for Salisbury. The value estimates for the projects total \$1,120,502.

JMA Armstrong High School – Request for annual Village of Salisbury bursaries

Clerk explained that the Village has annually funded three bursaries to be presented to members of the graduating class.

Urban/Rural Rides, Exec. Manager Kelly Taylor – Re: AGM 2022 – June 23, Riverview

Mayor received an invitation to attend the Urban/Rural Rides Annual General Meeting. Mayor Campbell confirmed his intention to attend.

New Brunswick Emergency Measures Organization – 2022 Emergency Management Exemplary Service Award – Nomination deadline

The nomination deadline is June 15 for Public Safety Canada’s 2022 Emergency Management Exemplary Service Award. Awards are presented nationally, as well as by province and territory, in three categories – community, individual, and a separate award for youth.

PRESENTATION – Sarah Irving & Mitl Gaxiola, Salisbury Arts and Culture Centre Inc.

Appearing before Council were Sarah Irving and Mitl Gaxiola concerning their submitted business plan for a proposed Salisbury Arts and Culture Centre.

Mayor Campbell noted that the particulars of this very thorough proposal will need to be discussed and negotiated through the Chief Administrative Officer to be hired by the municipality, with all questions and information to be directed through the Clerk’s Office. Discussion will need to include liability insurance, for example. Sarah Irving noted that in preparing for this business case she has been receiving guidance from her arts programming mentor in Sussex as well as from the wider and very tight-knit New Brunswick arts and culture community. Her experience in the Village, notably with arts camps help in 2021 and recent arts camp registration for this year, has shown that this type of programming is in demand in Salisbury and is essential in her opinion.

Concerning the potential of the Village-owned property at 33 MacDonald Road, Sarah Irving inquired about the possibility of using that property this Summer for arts programming. However, in order to determine its usability, there are a number of questions that must first be addressed through legal counsel, insurance, and municipal planning, which could take a month, if not longer.

Mayor Campbell and Council thanked Sarah Irving and Mitl Gaxiola for joining the Council meeting.

It was moved by Councillor Thorne and seconded by Councillor Colwell to ‘*Have a recess.*’ MOTION CARRIED

RECESS

It was moved by Councillor Colwell and seconded by Councillor Thorne to ‘*Return to the regular meeting.*’ MOTION CARRIED

PRESENTATION – John Lunney, NB Department of Justice and Public Safety / Peace Officers

Appearing before Council for a presentation was John Lunney, Deputy Chief of the New Brunswick Department of Justice and Public Safety (NBDJPS) Inspection and Enforcement team, which is comprised of over 300 employees in a General Investigation Section, Conservation, Highway Safety, and Protective Health Services. It was its Protective Health Services section that handled enforcement under the Province’s coronavirus recovery plan. Among its vast technical and surveillance resources, Inspection and Enforcement also boasts 150 patrol units of various forms and nine inspection facilities throughout the province including the Salisbury scales, which is one of the most advanced facilities of its kind in North America. The department enforces mandated New Brunswick legislation in several government Acts, including but not limited to: off-road vehicle enforcement, gaming and casino enforcement, and hunting and fishing violations. The department also provides specific event policing, but not core policing such as what is provided by the RCMP and municipal police forces. The NBDJPS Safer Communities and Neighbourhoods (SCAN) Unit was also touched on, but only briefly as it was the topic of a presentation to Council on May 24.

Questions –

Copper Thefts – John Lunney explained that salvage yards fall under the responsibility of NBDJPS Inspection and Enforcement. Mayor Campbell commented that given the widespread nature of this problem, municipalities should collectively lobby for improvements to the applicable legislation.

Off-Road Vehicles – Asked about the Village’s plans for limited road-access for all-terrain vehicles, a municipal by-law that would require NBDJPS approval, his advice to Council was to make sure that it does its due diligence.

Mayor Campbell and Council thanked John Lunney for his detailed presentation.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR’S REPORT

Local Governance Reform – On May 25 was in Irishtown with New Brunswick Minister of Local Government and Local Governance Reform Daniel Allain for the public announcement of the names for the new municipal units that will be governing on January 1, 2023. It was noted that Irishtown will become part of a new municipal unit called Maple Hills. Also at the announcement, Salisbury transition team member Joe D’Ettore explained the historical reasoning behind the choice of the name Salisbury for Entity 33.

Southeast Regional Service Commission – On May 31, attended the annual general meeting and the regular board meeting for SERSC.

Regional Service Commission Reform – On June 2, attended a provincial RSC economic development working group concerning regional service commission reform.

ParticipACTION – Concerning the ParticipACTION Community Better Challenge, expressed thanks to Councillor Thorne and the Department of Recreation and Wellness for the hard work on the June 4 kickoff event, also thanking the members of Council and staff who attended.

At this time, Salisbury was ranked first in New Brunswick and third in Canada in the ParticipACTION competition taking place in June. It was noted that for a brief time on Saturday evening Salisbury was in first place nationally.

Copper Thefts – On Saturday morning, was alerted about a theft of copper affecting the traffic lights that control access to the Route 112 Petitcodiac River bridge.

2023 Budget Priorities – Submitted public and staff feedback on 2023 budget priorities to the Entity 33 transition facilitator and committee. Transition committee to meet next on June 21.

Class of 2022 Banquet/Bursaries – On June 12, brought greetings from the Village to the Senior Class Banquet at JMA Armstrong High School. Council agreed to donate three \$500 bursaries this year to be presented at the graduation ceremony.

Chief Administrative Officer – Council completed the CAO hiring process that began in February. It was moved by Councillor Gallant and seconded by Council Thorne that ‘*Council hire Austin Henderson as CAO, with a starting date of July 4, 2022.*’ MOTION CARRIED
Mayor Campbell and Council congratulated Austin Henderson, who was in attendance.

COUNCILLORS’ REPORTS

Councillor Hamer

Absent.

Councillor O’Blenis

Nothing to report.

Councillor Thorne

ParticipACTION – Thanked Director and Assistant Director of Recreation and Wellness for their work on the ParticipACTION Community Better Challenge kickoff event on June 4. Very fun event, adding one resident was excited to win a kayak. Residents were encouraged to keep submitting their Move Minutes toward Salisbury’s community totals.

Councillor Colwell

Nothing to report.

Councillor Gallant

Nothing to report.

CLERK’S REPORT

Association of Municipal Administrators of New Brunswick Annual Conference – Clerk to attend AMANB Conference in Moncton June 15-17.

It was moved by Councillor Thorne and seconded by Councillor O’Blenis to ‘*Enter into a Closed Meeting.*’ Councillor O’Blenis, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor O’Blenis proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

CLOSED MEETING – Financial.

It was moved by Councillor Gallant and seconded by Councillor Colwell to '*Return to the Regular Meeting.*' MOTION CARRIED

DATE OF NEXT MEETING – June 27, 2022.

Summer Council Meetings

Over the past couple of years, Council has only held regular public meetings once a month during July and August. After some discussion, it was moved by Councillor Thorne and seconded by Councillor Colwell that '*For the months of July and August, only one public meeting will be held by the Council of the Village of Salisbury.*' The dates of the regular public meetings in July and August will be determined at a later time. MOTION CARRIED

ADJOURN

It was moved by Councillor Thorne and seconded by Councillor Gallant to '*Adjourn the meeting.*' MOTION CARRIED (9:27 PM)