



**REGULAR COUNCIL MEETING
MINUTES**

Monday, June 12, 2023, 7:00 pm

Members Present: Mayor Robert Campbell
Councillor Phyllis Bannister
Councillor Sarah Colwell
Councillor Joe D'Ettore
Councillor John-Wiebe Dykstra
Councillor Jason Gallant
Councillor Stephanie Thorne

Members Absent: Councillor Nathan O'Blenis

Staff Present: Austin Henderson, CAO
Dianne Ayles, Clerk/Treasurer
Scott Landry, Assistant Clerk

Staff Absent: Lorie Paterson, Administrative Assistant
Trevor Douthwright, Manager of Infrastructure and Public Works
Massimo Caracristi, Regional Director of Recreation and
Wellness
Bradley MacLeod, Fire Chief

1. **CALL TO ORDER**

Meeting was called to order at 7:00 pm.

2. **ADOPTION OF AGENDA**

MOTION: The Agenda be adopted.

Moved by: Councillor Thorne

Seconded by: Councillor Gallant

Motion Carried

3. **CONFLICT OF INTEREST DECLARATIONS**

No conflicts declared at this time.

4. **ADOPTION OF MINUTES**

1. Regular Council Meeting - May 8, 2023

MOTION: The Minutes for the Regular Council Meeting held May 8, 2023, be adopted.

Moved by: Councillor Thorne

Seconded by: Councillor Colwell

Motion Carried

Councillor D'Ettore asked for clarification on the issue of passing by-laws and enforcement of said by-laws.

2. Committee of the Whole Meeting - May 23, 2023

MOTION: The Minutes for the Committee of the Whole Meeting held May 23, 2023, be adopted.

Moved by: Councillor Thorne

Seconded by: Councillor Bannister

Motion Carried

5. **CONSENT AGENDA**

MOTION: Council adopt the Consent Agenda of June 12, 2023.

Moved by: Councillor Gallant

Seconded by: Councillor Bannister

Motion Carried

1. Union of the Municipalities of NB - Press Release - Bill 45, The Local Governance Commission Act

Press release issued by the Union of the Municipalities of New Brunswick (UMNB), the Association Francophone des Municipalités du Nouveau-Brunswick (AFMNB), and the Cities of New Brunswick Association (CNBA) expressed concern about the New Brunswick Government's introduction of Bill 45, the Local Governance Commission Act. Bill 45 proposes the creation of the Local Government Commission that addresses some issues that municipalities have long asked for, like code of conduct and conflicts of interest.

However, also included in this bill is the ability for the Minister of Local Government and Local Governance Reform to amend or repeal a

municipal by-law that has already gone through the public process and make a decision which is binding without any input from the community. The associations are calling on the government to modify the clause and protect the independence of local governments.

2. Letter from Town of Salisbury to Hon. Daniel Allain - Bill 45

Letter from Mayor Campbell, on behalf of the Town of Salisbury, to Hon. Daniel Allain, Minister of Local Government and Local Governance Reform, expressed shared concern with other municipalities related to Bill 45, The Local Governance Commission Act.

As stated in the letter, "the primary concern from the Municipality is related to Section 97(2) that gives unilateral authority for the Minister to appeal or amend by-laws. When a person can apply directly to the Minister to repeal or amend a by-law, and the Minister has authority to do so, it risks undermining the legislated authority of democratically elected municipal councils that make decisions in the public interest of their local constituents. In the event that the Province believes an overwrite clause of this nature is required in this legislation, we are requesting that these provisions be amended to ensure consultation is sought from the Municipality to demonstrate due process and intent, and, that the Municipality not bear additional costs throughout this review (given they would have incurred these costs while implementing the legal process for the introduction of by-laws), and that this be made directly to the Commission (and not the Minister).

"The Town is concerned with the ambiguity and potential duplication that may arise from certain provisions of the Act. The proposed Act contains a number of provisions that are addressed in other pieces of legislation, including but not limited to the Local Governance Act (such as 15(1) that is related to Section 68(1) of the Local Governance Act as well as the Right to Information and Protection of Privacy Act or section 42(1) and 44 that seems to be related to situations within municipal by-laws regulating Code of Conduct). This duplication seems to centralize the authority with the Municipal Commission and creates additional overreach on municipalities."

Further, "this proposed Act risks introducing an undemocratic partisan polarization to municipal politics with overreaching powers being provided to the Minister. As such, we respectfully request that you consider the request of municipal associations and several municipalities in re-considering certain elements of this proposed legislation in consultation with us."

3. Salisbury Councillor-at-Large Jason Gallant - Report, FCM Conference

Councillor Gallant provided a written report on his experience representing Salisbury at the annual conference of the Federation of Canadian

Municipalities (FCM), held late May. In his report, he suggests Council have greater representation at the next FCM conference so more events and workshops can be attended, also noting the significant networking opportunities. He explained the experience underscored the importance of all three levels of government working together to address common challenges such as deteriorating infrastructure, climate change, the need to improve diversity and inclusion in our communities, and working toward reconciliation with first nations. Prevailing themes at the conference were: Improved Fiscal Frameworks for municipalities; Climate Action/Adaptation Challenges; and Affordable Housing and the Cost of Living Challenge.

Specific workshops and talks attended by Councillor Gallant were:

- Building welcoming communities for a growing Canada
- Intercommunity Transit: Closing the Rural and Regional Transportation Gap
- How to build great public spaces and facilities
- Rural Forum: Successful storytelling and advocating for rural communities in a crowded country
- A New Fiscal Framework for Municipalities
- Everything everywhere all at once: "multi solving" climate solutions
- Taking action against online harassment
- The Next Federal Election and The State of the Race

New Brunswick municipal partners also took the opportunity to discuss the Province's Bill 45.

4. Plan 360 - Development & Building Permit List - May 2023

Thirteen permits were issued in May, 2023, carrying a total estimated project value of \$1,469,675.64. Projects include four dwellings.

5. Plan 360 - Conditional Use Approval - 2718 Fredericton Rd.

Provided by Plan 360 (Southeast Regional Service Commission) Planning Manager Lori Bickford was a letter to 14025148 Canada Inc., the owner of 2718 Fredericton Road, PID 70236450, notifying that the owner's conditional use request, to convert the commercial and four-unit residential building to a six-unit multiple dwelling, was approved at the May 24, 2023, Southeast Planning Review and Adjustment Committee meeting.

6. Retroactive Pay for RCMP under Provincial Police Service in NB

Provided by New Brunswick Minister of Public Safety and Solicitor General Kris Austin was a letter to municipal Chief Administrative Officers and Clerks offering an update on discussions with Public Safety Canada concerning retroactive pay for RCMP members under the provincial police service in NB; in particular, the federal government's decision to download the cost of this retroactive payment to contract partners. As stated in the letter, the NB government continues to press Public Safety Canada to fund

all or a significant portion of this liability, and will be disputing this decision under the terms of the Provincial Police Service Agreement (PPSA). The letter further states that should New Brunswick be unsuccessful in this dispute, the shortfall of the retroactive payment will be absorbed by the department and no further costs related to this will be billed back to local governments policed under the PPSA.

7. Temporary Road Closures for Special Events

a. Trew Drive - Ward 4 Block Party

The Summer Block Party for Ward 4 on Wednesday, August 9 will be held on Trew Drive in Bunker Hill subdivision. A street closure request has been submitted and approved by the Provincial Department of Transportation and Infrastructure (DTI). The three homes that will still have entrance/exit access from Bunker Hill Drive have been informed by another resident in that area.

Recommendation: That Council authorize, pursuant to the approval of DTI, the temporary closure of Trew Drive between 5:00 pm and 8:00 pm from Derken Drive to 53 Trew Drive for the purposes of a Block Party on August 9, 2023.

b. Community Days Parade

As part of Community Days, the Town of Salisbury will be holding its annual Community Days parade on Saturday, August 19. The route will proceed along Douglas Street, River Road, Main Street, Horsman Street, Railway Street, Peter Street, and back to Main and Douglas. Parts of this route are on municipal roads and others on Provincial roads. Pending approval, Administration will make the request to DTI.

Recommendation: That Council authorize the temporary closure of the following municipal streets: Douglas Street, Horsman Street, Railway Street and Peter Street, and request the temporary closures of the following New Brunswick routes: Route 112/River Road (from 2649 River Road to Main Street) and Route 106/Main Street from Horsman Street to Peter Street, between approximately 11:30 am and 1:00 pm for the purposes of the Community Days Parade on Saturday, August 19, 2023.

8. Celebrate Canada Funding Confirmation - Canada Day

Letter received from Canadian Heritage Regional Director General David R. Burton informs that a grant of \$960 has been approved for Salisbury's 2023 Canada Day celebration.

6. **PUBLIC AND ADMINISTRATIVE PRESENTATIONS**

1. St. John Ambulance - Donation of Defibrillator to Salisbury Lions Pool - Wayne Gladstone

Wayne Gladstone appeared before Council to donate, on behalf of St. John Ambulance-Salisbury, an AED defibrillator to the Town of Salisbury for the purpose of being located at Salisbury Lions Pool. He was joined by Mayor Campbell for a photo opportunity.

2. Petz International - Proposed Building Expansion - Jordan Davidson

Jordan Davidson of Petz International was scheduled to appear before Council, but was not present.

3. PUBLIC HEARING - Rezoning Proposal - PID 00954404

Plan 360 Planning Manager Lori Bickford appeared before Council for a public hearing for the rezoning of 3058 Fredericton Road, PID 00954404, from Rural Area Zone to Commercial-Industrial Zone. The property in question is located in Ward 1 and falls under the jurisdiction of the pre-existing Westmorland Albert Rural Plan (WARP). The request was put forward by applicant Actus Law on behalf of landowner 664408 NB Ltd., proposing to rezone the property to permit warehousing activities, general office administration work, truck/trailer/equipment repairs and maintenance, and washing/cleaning and truck/trailer parking on the property. It was noted during the public hearing that this description reflects activities already taking place on this property due to pre-existing non-conforming rights, but the point of the rezoning request was to allow for expansion if ever needed.

While there were two requests for clarification made in person at the municipal office weeks earlier, no one from the public commented in writing or in person at the public hearing, either in favour of or in opposition to the rezoning request. There was a question from the gallery about the timeline for the proceedings. Lori Bickford explained that a decision must be made within six months of the initial advertising being placed. That said, provided that Council is in favour of proceeding with this rezoning, the next steps in this process would be first readings of the proposed change, to take place at the Regular Council Meeting scheduled for July 10, 2023, and the subsequent final reading and enactment, to take place at the Regular Council Meeting scheduled for August 14, 2023.

7. **REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND PRIVATE MEETINGS**

1. Recommendations - Committee of the Whole Meetings - March 27, 2023, and May 23, 2023

Geo-Physical Exploration

As presented by Englobe during the Committee of the Whole (COTW) Meeting on March 27, 2023, the next steps should Council determine to proceed with further exploration of a water source is to conduct a geo-physical survey of three potential water source areas. As approved during the COTW meeting, Administration sought estimates from Englobe for the work.

Of note, Administration inquired with Englobe on whether or not there would be value in exploring a feasibility assessment of areas North of the Irving Big Stop to focus on industrial development. However, the closest feasible water source, based exclusively on geology, is the Richibucto formation about 15 kilometres away and, therefore, further than the other potential sources.

There is a total of \$80,000 budgeted for this expense. There is \$30,000 in the budget to continue water exploration and an additional \$50,000 as approved by Council on March 13, 2023. Both of these are former Village sub-unit specific expenses. This means that this project will exceed this budget and will require shortages elsewhere. At this point in time, this would still be possible, and Administration will keep Council updated as the months progress for the financial status. The work is also not expected to occur until at least the Fall and could potentially be delayed until 2024, depending on geophysical surveyors' availability.

Lastly, Administration would like to stress that there is a risk that none of these areas will be identified as potential sources. In the event that there seems to be potential, this does not secure a source. But rather, it provides direction to the Town to consider protecting the areas for wellfield development, pursuing actual well tests, etc.

MOTION: Council authorize Administration to engage Englobe Corp., and Sigma Geophysics Inc. as a subcontractor, to undertake a geophysical survey of two potential zones identified in the 2023 Feasibility Study at an approximate cost of \$88,000, plus HST.

Moved by: Councillor D'Ettore

Seconded by: Councillor Thorne

Motion Carried

Ad-Hoc By-law Committee

During the Committee of the Whole meeting on May 23, 2023, Council directed Administration to proceed with the review of former By-laws and the next steps in establishing certain new ones within the new municipal boundaries.

MOTION: Council enact a temporary, ad-hoc Committee of Council, pursuant to Section XX of the Procedural By-law, for the purposes of reviewing existing Village of Salisbury By-laws and review proposed/potential Town of Salisbury By-laws, with meetings beginning in late summer/fall of 2023.

Moved by: Councillor Bannister
Seconded by: Councillor Gallant

Motion Carried

Fleet Management Policy

As presented to Council during the Committee of the Whole Meeting on May 23, 2023, Administration presented a proposed Fleet Management Policy as part of the ongoing work to ensure the Town has adequate policies and procedures in place, and to respond to a recommendation from our insurance provider.

A number of these procedures were, or are, already in place. The Policy formalizes the approach and aims to mitigate risk by ensuring there are adequate procedures in place to protect employees, other motorists/residents, and our vehicles.

MOTION: Council approve the proposed Fleet Management Policy as presented with an effective date of October 1, 2023.

Moved by: Councillor Thorne
Seconded by: Councillor Bannister

Motion Carried

8. REPORTS FROM ADMINISTRATION

1. Notice of Motion re: Municipal Democracy

Discussed was the motion from Councillor D'Ettore (Ward 4) presented to Council during the Regular Council Meeting of May 8, 2023.

Background: During the Regular Council Meeting of May 8, 2023, pursuant to the Town of Salisbury's Procedural By-law, Councillor D'Ettore presented a Notice of Motion related to Municipal Democracy (Ward Structures) as follows:

WHEREAS municipal structure and representation were determined during Regional Restructuring discussions for the Town of Salisbury;
WHEREAS data related to population, property Tax contribution, and eligible voters for each Ward was not available during Regional Restructuring discussions and decision making;

WHEREAS approximately 69% of Residents and 68% of Tax Base are within the boundaries of Wards 1, 2 and 4 (the old LSD's);
WHEREAS 52% of the municipal budget warrant, collected by property taxes, is collected by residents in the former LSDs;
WHEREAS current Councillor Distribution amongst Wards is weighted heavily towards the former Village of Salisbury (Ward 3) with three Dedicated Councillors for the Ward 3 (50%) and three dedicated Councillors for Wards 1, 2 and 4 combined (50%);
WHEREAS a restructuring and redistribution of municipal representation provides an opportunity for a more equitable and more representative government model within the Town of Salisbury;
WHEREAS increased opportunities for Town Council representation may encourage more active participation by residents outside Ward 3:
BE IT RESOLVED THAT the Town Council :

- a) Engage and direct Town Staff to provide all relevant data associated with each individual Ward, which would include but not limited to:
 - i. Population
 - ii. Tax Base
 - iii. Eligible Voters
 - iv. Municipal Services
 - v. Provincial Services
 - vi. Geographic data
 - vii. Business data
- b) Engage and direct Town Staff to provide a Council Report Form with a full analysis for review by Council to consider and reconfigure, for next election, more representative distribution of Council membership to reflect population, electorate, and tax base contribution.
- c) That Council engage an outside consultant to direct proceedings associated with discussion and final recommendations.
- d) That the final recommendation is made Public for review and comments by residents prior to any final Vote;
- e) That any revised configuration is completed by the end of December 2023.

Councillor D'Ettore took time to explain the reasoning behind his motion.

CAO explained that the proposed report from Administration, by the end of the year, would provide, pending data availability, an overview of:

- Town population, by ward, along with voter data including other demographic information currently being sought for other projects (demographic/housing data being sought for HAF, household numbers for waste collection tenders, etc.);
- Municipal assets and values within each Ward, along with future considerations based on progress made to any strategic plan (e.g.: Recreation Master Plan);
- Assessment of other comparable re-structured entities and their ward composition/structure for comparisons;

- Tax base data, specific to tax-base revenue provided to the Municipality (excluding special provincial levy);
- Overview of the City of Moncton's recent ward review process, including justification and rationale that was undertaken by the Enhancing Democracy Committee before Council rejected making any changes;
- Overview of primary users of municipal services (based on registration data for recreation activities, etc.);
- Information on the legal process (based on input from the New Brunswick Department of Environment and Local Government (DELG) based on information contained in the "Legal Considerations" section (this means that a report and demographic data can still be prepared, even if the ward changes do not occur and/or are not possible)).

Given Administration continues to collect and analyze a number of important data points, which are sometimes required with financial implications (eg. for waste collection tenders), additional information should hopefully become available for a more accurate comparison of ward representation.

It will be required of Council to determine the methodology or reasoning behind the ward composition. For example, is it based on tax base, tax-base revenue to Municipality, assets, number of inquiries/complaints, households, community/neighbourhood identity, etc?

MOTION: Council direct Administration to prepare a report with additional demographic data for public consultation in late 2023 to consider potential ward structure changes, based on this data, at a future date.

Moved by: Councillor Bannister

Seconded by: Councillor Colwell

On the Question, Councillor D'Ettore defended his position that representation across the Wards needs to be improved. Following Councillor Colwell's comment in favour of an entirely at-large system, it was clarified that the point of the ward system was to encourage representation outside the former Village limits.

Meantime, Mayor Campbell noted that the collection of data related to this motion would be very helpful.

Councillor Gallant commented that he believes the ward system can work well, but expressed concern about trust in Elections NB after the last election. CAO commented that Elections NB was rushed last time, and are good stewards of the process and will ensure that mistakes are not repeated.

Following up on a concern raised by Councillor Gallant about the timeline related to the motion and if staff would have the time and resources to respond, Councillor Thorne argued that not enough time has passed to determine if the current configuration is working or not, saying one year is

not enough, and that two or three years would be needed. She also said asset ownership must be taken into consideration. She was concerned that this motion appears to be divisive.

Councillor D'Ettore responded that the point of his motion was to not let the collection of this information wait until too late before the next election, adding residents need to know their representation is reflective of their roles in the Town.

Councillor Dykstra said the motion is premature, and that not enough Council work has taken place. That said, he supports the collection of this data for the future.

Motion Carried

2. Pine Hill Cemetery Ltd. - Grant Request

Salisbury received a grant request from Pine Hill Cemetery, a non-denominational cemetery located on east Main Street and run by a volunteer Board of Directors. The Village of Salisbury had supported this board for many years and is named on the vault as a sponsor. The grant in years past has been used to help maintain the grounds and for ongoing improvements throughout the years. This year, the Board would like to plant several additional trees throughout the cemetery, and the front gate entrance is in need of replacement.

The Board asked that Council consider adding its annual grant to its yearly budget for multi-year grants.

Clerk noted that the requested amount was part of the proposed budgeted expenses in the 2023 grant budget. If approved, this would bring the total amount of grants spent to date to \$12,000 with \$23,000 remaining of the \$35,000 budgeted.

MOTION: Council approve a multi-year grant agreement between the Town of Salisbury and Pine Hill Cemetery for the provision of a \$500 annual grant for the next five years.

Moved by: Councillor Thorne

Seconded by: Councillor Bannister

On the Question, Mayor Campbell suggested the possibility of compiling information on all of the cemeteries in all four wards of the municipality, including historic cemeteries. As he and Councillor Bannister commented, this was done in Hartland, as recently described by a visiting councillor. The discussion then shifted to volunteerism and the importance to keeping citizens involved.

Motion Carried

3. Request to fly Pride Flag

Staff sought direction from Council on request to fly a Pride Flag during Pride Month (June) at the Municipal Office.

Background: On May 18, Council received a request from resident Dave Gouthro to fly a pride flag at the Municipal Office for Pride Month. Historically, the Mayor has determined which special occasion flags to fly. In light of a concern of a member of Council to avoid setting a precedent, the topic is being brought forward to Council to ensure consensus on a path forward for this request.

In late 2022, the establishment of a Flag Policy was considered on a workplan, however, it was removed in 2023 given other priorities. It remains a long-term priority to be drafted to better outline the process for these requests.

Since the request came in from resident Dave Gouthro, other related inquiries have also been made:

- BGC Salisbury hung a Pride Flag outside of their building, to which a resident called the Municipal Office to complain. This resident was anonymous and did not want to reason with the Office that this was not our building;
- Another individual has been using the Town Facebook Posts to also request that the Town fly a pride flag.

MOTION: Council approve a request to fly a Pride Flag for the remainder of the month of June.

Moved by: Councillor Colwell

Seconded by: Councillor Thorne

On the Question, Councillor D'Ettore expressed concern about setting a precedent, about going forward without a formal flag process in place, and that there is only one flagpole at the municipal building at 56 Douglas Street, adding that he believes the Canadian Flag should not be lowered for another flag. To the point about the lone flag pole, Councillor Thorne pointed out that there is a second municipal flag pole immediately next door on the municipal property at 62-64 Douglas Street. Councillor Colwell noted that other flags were flown on two occasions already at 56 Douglas, being the Every Child Matters flag and the Ukrainian flag, and there was not an influx of flag requests afterwards.

Motion Carried

Councillor D'Ettore voted against the motion.

MOTION: Council direct Administration to propose a Flag Policy to regulate future requests for special occasion flags.

Moved by: Councillor Gallant

Seconded by: Councillor Thorne

On the Question, Mayor Campbell suggested a proclamation policy be kept separate from of a flag policy. CAO agreed. CAO also stated a flag policy should not take a great deal of time to create.

It was further noted by Council that more flagpoles are needed.

Motion Carried

4. Terms of Reference - Salisbury 250 Committee

In 2024, the region will be recognizing the 250th anniversary of it being permanently settled. As part of this, the Town proposed working with community partners, volunteers, and the community to celebrate the area's heritage.

Preliminary conversations have been had with funding and community partners and amongst staff to prepare for provincial and federal funding applications and the celebrations.

There has also been some interest submitted online on this Committee. This Committee will begin work before the other committees that were appointed, given the timing. Appointments will be recommended at a future Regular Meeting of Council.

MOTION: Council approve the terms of reference for the Salisbury 250 Committee, that shall remain in place until the end of 2024 as part of the Salisbury 250 Celebrations.

Moved by: Councillor Bannister

Seconded by: Councillor D'Ettore

On the Question, it was suggested to have representation from the different wards on this committee.

Motion Carried

5. Summer Committee of the Whole Meetings

Historically, only one Council meeting has been held during the months of July and August. It is the recommendation of Administration to follow this same approach this Summer in light of vacation from both staff and elected officials.

With the new Regular Council and Committee of the Whole (COTW) structure, it was recommended that only the Regular Council Meetings on Monday, July 10 and Monday, August 14, 2023, be held. Since items can go to Regular Council that would usually go to COTW, but not vice-versa (since no decisions can be made at COTW), it ensures that operations can continue.

Special meetings will remain an option, as always, on an as-needed basis.

MOTION: Council cancel the regularly scheduled Committee of the Whole meetings for Monday, July 24 and Monday, August 28, 2023.

Moved by: Councillor Bannister

Seconded by: Councillor Thorne

Motion Carried

9. **BY-LAWS**

No by-laws to address this meeting.

MOTION: Enter into a recess.

Moved by: Councillor Thorne

Seconded by: Councillor Colwell

Motion Carried

RECESS

MOTION: Return to the regular meeting.

Moved by: Councillor Gallant

Seconded by: Councillor Bannister

Motion Carried

10. **CLOSED SESSION - Financial (68(1)(c) Local Governance Act), Land (68(1)(d) Local Governance Act), Personnel (68(1)(j) Local Governance Act)**

MOTION: Enter into a Closed Session.

Moved by: Councillor Bannister

Seconded by: Councillor Gallant

Motion Carried

CLOSED SESSION

MOTION: Return to the Regular Meeting.

Moved by: Councillor Thorne

Seconded by: Councillor Bannister

Motion Carried

11. MAYOR AND COUNCILLORS' STATEMENTS/INQUIRIES

New Business - Mayor Campbell and several councillors spoke of the impressive grand opening event held recently by Case-New Holland County Tractors.

Graduation - Graduates in the Class of 2023 at Salisbury Regional School were congratulated. Mayor Campbell and Councillor D'Ettore also recently met with a student council leader from SRS and were very impressed.

Route 895 and CN Property on Horsman Street/Fredericton Road - Mayor Campbell said he would be meeting with the Province in the following week to discuss the condition of Route 895. He also commented on the CN yard, noting there have been complaints about people speeding and doing spin-outs there, to which he recommended calls to the RCMP. He noted for the record that this is CN property, not public property. It was further raised that some residents were asking about the possibility of installing speed bumps in areas of concern such as this. It was explained that speed bumps become an issue for snowplows.

SRS Playground Opening - Mayor Campbell and Councillor D'Ettore regretted that they were unable to attend as both were taking part in the Community Health Needs Assessment meeting.

12. NOTICES OF MOTIONS AND RESOLUTIONS

No Notices of Motions or Resolutions this meeting.

13. ADJOURNMENT

MOTION: Adjourn the meeting. (10:12 pm)

Moved by: Councillor Thorne

Seconded by: Councillor Bannister

Motion Carried

Chair

Clerk