



**SPECIAL COUNCIL MEETING - VIRTUAL
MINUTES**

Thursday, June 29, 2023, 8:30 am

Members Present: Mayor Robert Campbell
Councillor Phyllis Bannister
Councillor John-Wiebe Dykstra
Councillor Jason Gallant
Councillor Nathan O'Blenis
Councillor Stephanie Thorne

Members Absent: Councillor Sarah Colwell
Councillor Joe D'Ettore

Staff Present: Austin Henderson, CAO
Dianne Ayles, Clerk/Treasurer
Scott Landry, Assistant Clerk

Staff Absent: Lorie Paterson, Administrative Assistant
Trevor Douthright, Manager of Infrastructure and Public Works
Massimo Caracristi, Regional Director of Recreation and
Wellness
Bradley MacLeod, Fire Chief

1. CALL TO ORDER

Meeting was called to order at 8:30 am.

2. ADOPTION OF AGENDA

MOTION: The Agenda be adopted.

Moved by: Councillor Gallant

Seconded by: Councillor O'Blenis

Motion Carried

3. CONFLICT OF INTEREST DECLARATIONS

No conflicts declared at this time.

4. TENDER SALS2023-02 (FIRE TRUCK)

Timeline: On Wednesday, March 1, 2023, Tender SALS2023-02, for the supply and delivery of a 2023 or later Tanker, closed. Two bids were received.

Following the receipt of bids, an evaluation committee convened, consisting of four members of Salisbury Fire Rescue at the discretion of the Fire Chief. The evaluation committee determined that both proponents met the specifications in the Tender.

During the Regular Council Meeting of May 13, 2023, it was approved by Council to proceed with an application to the Municipal Capital Borrowing Board (MCBB).

Following the acceptance of the 2022 Audited Financial Statements for the Village of Salisbury, signed and sealed copies were sent to the Province on Wednesday, June 21, 2023.

On June 27, 2023, the Ministerial Order was received granting the Town authorization to proceed with awarding the contract and borrowing the funds accordingly. The Ministerial Order is to confirm MCBB approval to borrow funding and can be used to obtain interim financing if required. This allows the town to proceed with awarding the contract/tender.

This will be financed through an annual debenture.

The purchase of this Tanker is in alignment with the following organizational plans:

- 2019 Asset Management Plan;
- 2019 Salisbury Fire Rescue Capital Plan.

MOTION: Council award Tender SALS 2023-02, Supply & Delivery of one only 2023 or latest model year Pumper-Tanker, to the lowest compliant bidder, Safety Source Fire Inc., at a cost of \$707,869.85, inclusive of HST, and direct Administration to enter into discussions with the proponent for minor alterations/customizations including decals and/or minor equipment additions.

Moved by: Councillor Thorne

Seconded by: Councillor O'Blenis

Motion Carried

5. ADJOURNMENT

MOTION: Adjourn the meeting. (8:36 am)

Moved by: Councillor Bannister
Seconded by: Councillor Thorne

Motion Carried

Chair

Clerk