



**SPECIAL COUNCIL MEETING  
MINUTES**

**Friday, December 29, 2023, 10:00 am**

Members Present: Mayor Robert Campbell  
Councillor Sarah Colwell  
Councillor Joe D'Ettore  
Councillor John-Wiebe Dykstra  
Councillor Jason Gallant  
Councillor Nathan O'Blenis  
Councillor Stephanie Thorne

Members Absent: Councillor Phyllis Bannister

Staff Present: Austin Henderson, CAO  
Dianne Ayles, Clerk/Treasurer  
Scott Landry, Assistant Clerk

Staff Absent: Lorie Paterson, Administrative Assistant  
Trevor Douthright, Manager of Infrastructure and Public Works  
Massimo Caracristi, Director of Recreation and Wellness  
Bradley MacLeod, Fire Chief

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**1. CALL TO ORDER**

Meeting was called to order at 10:03 am.

**2. ADOPTION OF AGENDA**

**MOTION:** The Agenda be adopted.

**Moved by:** Councillor Gallant

**Seconded by:** Councillor Dykstra

**Motion Carried**

**3. CONFLICT OF INTEREST DECLARATIONS**

No conflicts declared at this time.

**4. 2023 TRANSFERS**

**MOTION:** Whereas Section 101(b) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Capital Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$75,000 be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Capital Reserve Fund with the intent of being allocated for re-surfacing projects in 2024 that were differed from 2023.

**Moved by:** Councillor Thorne

**Seconded by:** Councillor Gallant

**Motion Carried**

**MOTION:** Whereas Section 101(b) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Capital Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$100,000, having been received for being named Canada's Most Active Community in the ParticipACTION Challenge, be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Capital Reserve Fund and be allocated for the Trail Expansion Project in 2024.

**Moved by:** Councillor Gallant

**Seconded by:** Councillor O'Blenis

**Motion Carried**

**MOTION:** Whereas Section 101(a) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Operating Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$25,000 be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Operating Reserve Fund.

**Moved by:** Councillor D'Ettore

**Seconded by:** Councillor Colwell

**Motion Carried**

**MOTION:** Whereas Section 101(a) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Operating Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$20,000, having been received in 2023 under the Government of New Brunswick's Celebrations & Commemorations Program for Salisbury 250 Programming, be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Operating Reserve Fund with the intent of being allocated to Salisbury 250 Programming in 2024.

**Moved by:** Councillor Colwell

**Seconded by:** Councillor D'Ettore

**Motion Carried**

**MOTION:** Whereas Section 101(a) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Operating Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$10,000, having been received in 2023 as the first donation for the eventual Financial Assistance in Recreation Program, be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Operating Reserve Fund with the intent of being allocated to the eventual Recreation Financial Assistance Program, to be finalized by Council in 2024.

**Moved by:** Councillor O'Blenis

**Seconded by:** Councillor Colwell

**Motion Carried**

**MOTION:** Whereas Section 101(b) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Capital Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$35,000, as budgeted in 2023, be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Capital Reserve Fund for future capital spending at the discretion of Council.

**Moved by:** Councillor Dykstra

**Seconded by:** Councillor O'Blenis

**Motion Carried**

**MOTION:** Whereas Section 101(b) of the Local Governance Act permits the Local Government to establish, manage, and contribute to a Capital Reserve Fund, BE IT THEREFORE RESOLVED THAT the sum of \$60,000, be transferred from the 2023 General Operating Fund to the Town of Salisbury's General Capital Reserve Fund for future capital spending at the discretion of Council.

**Moved by:** Councillor Thorne  
**Seconded by:** Councillor Colwell

**Motion Carried**

5. **ADJOURNMENT**

**MOTION:** Adjourn the meeting. (10:11 am)

**Moved by:** Councillor Colwell  
**Seconded by:** Councillor Gallant

**Motion Carried**

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Chair

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Clerk