SPECIAL COUNCIL MEETING

MINUTES

Monday, September 28, 2026, 6:00 PM

Members Present: Mayor Rob Campbell
Deputy Mayor Phyllis Bannister
Councillor Jason Gallant
Councillor Glenn McLaughlin
Councillor Holly McNeil (joined online via Webex)
Councillor Nathan O'Blenis
Councillor Stephanie Thorne
Councillor Krista Ingraham-Côté

Staff Present: Austin Henderson, CAO
Dianne Ayles, Clerk/Treasurer
Scott Landry, Assistant Clerk
Trevor Douthwright, Manager of Infrastructure and Public Works

_____

1. CALL TO ORDER

Meeting was called to order at 6:00 PM.

2. ADOPTION OF AGENDA

Moved by: Councillor Ingraham-Côté
Seconded by: Councillor Gallant

THAT the Agenda be adopted.

Motion Carried

3. CONFLICT OF INTEREST DECLARATIONS

Mayor Campbell noted that Conflict of Interest Declaration forms are available should any member of Council need to fill one out to submit to the Clerk.

4. REPORTS FROM ADMINISTRATION

There were three items under Reports from Administration.

4.1 Application for Financing Debenture - Land (new school site)

This is the resolution regarding the debenture for the land purchase for the new elementary school, with said property to be the subject of an exchange between the Town and the Province. A portion of the future school site will be reserved for Town purposes for a future recreation facility and the Town will also receive the existing baseball fields and surrounding land as part of the exchange. On April 13th of this year, Salisbury received ministerial approval for an $800,000 debenture for Recreation & Culture Service for a term not to exceed 20 years to purchase land. Ministerial approval was used to obtain interim financing until long-term financing could be arranged with the New Brunswick Municipal Finance Corporation. It was determined the full $800,000 was not required.

Moved by: Deputy Mayor Bannister
Seconded by: Councillor Thorne

BE IT RESOLVED THAT the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Local Government of *Salisbury* debenture in the principal amount of $*757,000.00* on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Local Government of *Salisbury* agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motion Carried

4.2 Award of SALS2026-09, Replacement of Reeder Road Culvert

Announced were the results of a bid process for a new road cross culvert near 83 Reeder Road, its need for replacement having been discovered during the Summer courtesy of a sinkhole that resulted from corrosion to the existing steel culvert. While three vendors received the RFQ (Request for Quotes), only one submission was made. There was some discussion about the bid coming in so high, nearly $31,000 higher than the engineering estimate of $36,470 (excluding HST). The project being a "one off", as well as its short notice, were presumed factors, also not helped by the lack of competing bids.

Moved by: Councillor Thorne
Seconded by: Councillor Gallant

THAT Council award SALS2026-09 to Brookside Excavation in the amount of $67,187 (excluding HST), in addition to an allowance for by-pass pumping in the amount of $9,500 (excluding HST), if required, as an unbudgeted expense in the Town's 2026 Capital Plan.

Motion Carried

4.3 Provincial-Municipal Highway Partnership (PMHP) Program - Three-Year Plan

The three-year PHMP plan is updated with the Province each year. The items listed for 2029-2031 are a continuation of the items that were in the Town's 2028-'30 application. The priority projects remain sidewalk/storm-sewer extension on Fredericton Road as well as the next phase of Main Street re-surfacing.

Moved by: Councillor Gallant
Seconded by: Councillor O'Blenis

THAT the document entitled Salisbury Three-Year Plan for the PMHP Program 2029-2031 be adopted.

Motion Carried

5. ADJOURNMENT

Moved by: Councillor Thorne

THAT the meeting be adjourned. (6:15 PM)

_____

Chair

_____

Clerk